

Sevenoaks District Council

Big Community Fund

Application form

- 1 **Name of ward: Brasted, Chevening and Sundridge**
- 2 **Name of Member: Robert Piper, Anna Firth and James London**
- 3 **Name of delivery organisation: Sundridge with Ide Hill Parish Council**

Address of delivery organisation:

Sarah Codling.
Clerk to Sundridge with Ide Hill Parish Council
Pineys, Modest Corner, Tunbridge Wells, Kent TN4 0LS
Tel: 01892 530404
www.sundridgewithidehillpc.kentparishes.gov.uk

Name of the main contact who will be accountable for the delivery of the project:
Michael Stokes,
Member Sundridge with Ide Hill Parish Council
20 Church Road
TN14 6DT

Telephone number of main contact: 01959 564160

- 4 **Description of Project:**

This is a replacement application for a successful grant application in 2012 to create a mini-football pitch, which was withdrawn because of changed circumstances allowing the Parish Council to undertake the work from own resources.

The new project by creating a secure storage area for portable football equipment at Sundridge Recreation Ground is designed to assist in meeting a Football Association and post Olympics objectives of encouraging more and younger children to take up and play football in a secure environment. The target age groups are younger football players of both sexes from the age of 7 to under 10 years. A local need was identified by Chipstead FC – the prime users of the Recreation Ground – and the Parish Council.

The project has already begun with the creation of 3 mini-pitches in a vacant area of the Recreation Ground made available by a decline in the number of cricket teams in the area and consequent non-use of the wicket area. The Recreation Ground is extensively used at weekends by adult and older juniors – mainly from Chipstead FC, but also from (Tonbridge School Old Boys) the Old Boars and Oak (soon to be renamed Sundridge) Park Rangers

Separate facilities are necessary for younger players, so as to avoid over use of the senior pitches, to provide an infra-structure (marked pitches and goals appropriate to the physical attributes of younger players). Regulations require players under 10 to use smaller size pitches. Junior teams and mini-pitches require use of smaller goalposts than those on full size pitches. These goals are both portable and

dismountable – a somewhat lengthy operation.

Currently the younger player mini-pitches are well supported by parents on Saturday and Sunday mornings and occasionally by evening floodlit training. The numbers attending (as supporters) is indicated by the fact that there is often a vendor providing beverages etc.

The grant would be to meet the costs of providing a secure enclosure where three sets of goals could be store during the season without being first dismantled and close enough to be walked to the pitches in a ready assembled state. . This will facilitate the work of the volunteers (mainly parents) and enable the continued development of younger junior football.

Sundridge Recreation Ground, which is wholly owned by the Parish Council, provides a good quality pavilion and changing rooms with adequate off-street parking.

Chipstead FC are an established club with strong management and an age related team structure that allows players to progress through junior age defined teams to the seniors and veterans. They attract players from a wide geographic area and mixed social and ethnic origins. Younger players receive management, training, organised league fixtures and team kit. Mini pitches and the younger players add to the base of this structure and encourage younger boys and girls to participate in group and team based activities located in community based facilities. Progression through the year based teams is encouraged. Hopefully the increase in younger aged involvement will discourage anti-social attitudes later.

The project would be managed by the Parish Council with a management team made up of the Clerk, the Chairman of the Finance Committee and a member with experience of project management and organising open space use. The proposed contractor has experience of deploying security fencing in sensitive areas and had advised on what is appropriate.

5 Total project cost: £ 1500

How will the money be spent?

- 1. Construcion of a secure fenced or "caged" area to the rear of the existing pavion and within 25 metres of the mini-pitches.**
- 2 The work will be in metal, powder coated and designed to meet all Health and Safety regulations**
- 3. Installation and attachment and adaption where necessary of the existing building by a locally born and based welder/metal fabricator who has relevant experience of installing security fencing.**
- 4. The contractor who has recently established his own business is not liable for VAT**

Contributions from other funders if applicable:

Amount requested from the SDC Big Community fund:

£ 1500

6 Your community

How have you been able to involve the local community in planning this project?

1. Consultation and negotiations have taken place with Chipstead FC regarding the growing need for and specification of mini football pitches;
2. Feed back from Recreation Ground users and residents has been absorbed about the issues, such as anti-social behaviour.
3. Advice from the Police (PCSO and crime prevention officers) has been taken over the existing use of the Recreation Ground which is in a secluded and isolated location and have over several years been positive the greater suitability of the site for organised team sports and the contribution this could make to reducing youth anti-social behaviour.

7 What is the need for the project?

1. The project would further develop a permanent facility dedicated to the growing use and demand for organised football by younger players (under 7s to under 10s);
2. Encourage additional numbers of younger children of both sexes to participate in sporting activities and in particular organised team games, and via Chipstead FC recruit them into a progression of year/age based teams which are provided with training and competitive fixtures.
3. Make operations simpler and speedier for the team managers and supporting parents, enabling them to focus on in game activities.
3. Reduce youth social problems by encouraging more involvement in cooperative activities that would also expand and maximise use of expensive local community resources.

8 Long term benefits

Please comment on the lasting effects of the project:

Creation of a permanent, self funded sports facility with social benefits across a number of local communities at a time when participation in organised team sports has been under pressure.

9 The impact of your project

How will you know whether the project has been a success?

Usage statistics.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

There should be no ongoing maintenance costs of the secure storage area created by the project. Running costs of the mini pitches and the juniors teams will be met:

1. Ongoing or operating costs would be minimal; and easily met by the Parish Council from its existing ground maintenance programme (grass cutting, weed prevention etc) and by inclusion in the normal or periodic refurbishment of the Recreation Ground pavilion.

2. Chipstead FC providing "marginal cost" items such as goal posts, pitch marking and team management including player kit.



The extent to which this project is in addition to usual maintenance arrangements and responsibilities that are more appropriately funded by the landowner, the delivery organisation or another agency.

As above there will be no extraordinary or additional maintenance costs. Periodic refurbishment - perhaps every 10-15 years would be incorporated in pavilion and other maintenance undertaken in the normal way by the Parish Council. There would be no charge to the grant giver.

11 Supporting statement from the sponsoring Local Member:

Signed .. (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed (Local Member)

Signed (Local Member)

13

Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed

[Redacted Signature]

Date

5 July 2014

Please remember to include the following documents with your application:

- A copy of the constitution of the delivery organisation
- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy

EQUAL OPPORTUNITIES STATEMENT

Sundridge with Ide Hill Parish Council recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

**Signed (on behalf of the
organisation)**

A large black rectangular box redacting the signature of the Chairman.

Designation:

**Chairman,
Sundridge with Ide Hill Parish Council**

Sevenoaks District Council

Big Community Fund

Application form

1 Name of ward:

2 Name of Member: Cllr J. Edwards-Winser

3 Name of delivery organisation: Otford Heritage Centre

Address of delivery organisation:

The School House, 21 High Street, Otford, Sevenoaks, Kent TN14 5PG

Name of the main contact who will be accountable for the delivery of the project:
Carol Griffiths (Secretary - Heritage Centre)

Telephone number of main contact: 01959 523140

4 Description of Project:

Refurbishment and improvement of the Otford Heritage Centre

5 Total project cost: £ 13,000 aprox

How will the money be spent?

Refurbishment of eight display cabinets, upgrade of safety railings and entrance to current legal DDA requirements, new signage, improve lighting, and increase sales area. New hard wearing anti-static carpet tiles throughout the display area.

If the total cost exceeds the amount requested from Big Community Fund, please state here how the remaining cost is to be met:

Contributions have already been made from those listed below. However, they are insufficient to complete the works in a reasonable time scale ready for the WW1 Centenary commemorations.

Three anonymous donors	£7000
Otford Fete Committee	£1250
Otford Society	£500
Otford Parish Council	£200
Heritage Centre fund raising	£1200

Total to date £10,150

Amount requested from the SDC Big Community fund:

£ 2,750 to cover estimated expense on:-

New flooring (remainder)	£600
Front entrance ramp and hand rails	£950
Removable external advertising signage	£250
Rear security gate	£200
Completion of the rear external exhibition area	£750

6 Your community

How have you been able to involve the local community in planning this project?

The Heritage Centre is housed within the "School House" in the High Street and is an extension from the Otford Parish Office. Local volunteers have helped with decorating and modification to the Heritage Centre. They have also helped with heavy work e.g. the re-positioning of the display cabinets. A local designer and a local publisher helped with new publicity material. The Parish Council have funded new hand rails for the rear fire exit and will contribute towards updating the front entrance to make it DDA compliant. The Heritage Centre membership has been increased following an appeal at the Historical Society meetings for younger members.

7 What is the need for the project?

To update and improve the Heritage Centre to a high standard and if possible to a pre-museum standard. The centre is manned by volunteers and is open every weekday morning and weekend afternoons.

8 Long term benefits

Please comment on the lasting effects of the project:

By providing a centre for local groups to present displays for their various projects and to present local history in a more interesting format

9 The impact of your project

How will you know whether the project has been a success?

By the increase in visitor numbers - we have already increased the number of organised school visits

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

Otford Heritage Centre Committee will fund the maintenance and any extra funds will be raised by donations from local societies, visitors and income from sales items

11 **Supporting statement from the sponsoring Local Member:**

I fully support this project - a new generation of younger Historical Society members has breathed new life into what was a rather drab and uninviting building. It has a range of excellent publication, pictures and models, including:- The Otford Palace circa 1520, The Vestry Estate through the ages and a working model of an Oast House. A lot of effort has been put into restructuring the exhibition area and there are plans to utilise the rear garden (now that it has been made DDA compliant) for suitable external exhibitions. Unfortunately donations have dried up so the final push is requesting input from the BCF as this is definitely a worthwhile community venture.

Signed [redacted] (Sponsoring Local Member)

12 **Agreement of other Local Members that they are happy with the proposed project:**
SIGN NAMES: **PRINT NAMES:**

..... (Local Member)

..... (Local Member)

Michelle Lowe
(on holiday - signed
previous application)

13 **Declaration by project delivery organisation:**

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement

Signed [redacted]

Date

27th July '14

PRINT NAME: SIR MICHAEL BETT

CHAIRMAN, OTFORD
HERITAGE CENTRE
MANAGEMENT COMMITTEE

Please remember to include the following documents with your application:

- A copy of the constitution of the delivery organisation
- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy

EQUAL OPPORTUNITIES STATEMENT

OTFORD HERITAGE CENTRE (Insert name of organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	CHAIRMAN HCMC